## Approved For Release 2001/03/07: CTA-RDP92B01090R002600240005-9

13 November 1957

MEMORANDUM FOR: Members of Utilization Advisory Board

SUBJECT : Designation of Executive Secretary

1. Effective 4 November 1957, Mr. is designated Executive Secretary of the Utilization Advisory Board, vice Mr. who has been reassigned.

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2. Correspondence for the Utilization Advisory Board may be addressed to Mr. in Room 354, Administration Building. 2430 E Street, N. W. Either

may sign for Utilization Advisory Board mail.

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3. Mr. can be reached by telephone on code 143, extension 3249.

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Chairman Utilization Advisory Board

ROBERT AMORY, JR.

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